



THE BOARD OF VISITORS  
Final Grant Usage Report

<b>Grant Recipient Information:</b>	
Organization:	
Project Name:	Grant Amount:
Contact Name:	Title:
Phone:	Email:
Address:	
<b>Grant Category:</b>	
<input type="checkbox"/> Category A 1-Year Request for up to \$200,000	<input type="checkbox"/> Category B 1-Year Request for \$5,000 – \$100,000
<input type="checkbox"/> Category C 2-Year Request for net proceeds of Care Card	<input type="checkbox"/> Category D 1-Year Request for up to \$5,000
<b>Final Grant Usage Report Submission Date:</b>	
1. Brief description of the grant project funded.	
2. Attach a one-page summary of project expenses, including projected and actual expenses and a summary of any unexpected costs or savings.	



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3. Evaluate the project's successes, difficulties and outcomes, including the population and number served.

4. Summary of feedback received from beneficiaries, community partners, staff and/or volunteers.

5. Provide feedback to BOV on your grants process experience.